

**30** YEARS | DUBAI  
AIRPORT  
FREE ZONE

Dubai  
Airport  
Freezone

المنطقة الحرة بمطار دبي

# INVESTOR GUIDE












*YOUR GATEWAY TO GROWTH*



# WHY DUBAI?

*DUBAI, THE CITY OF DREAMS*

Dubai is one of the most diverse cosmopolitan cities in the world and has become a center of trade and commerce for the entire region.

-  Located strategically with easy accessibility to major emerging economies between the east & west regions
-  Growing and diverse economy
-  World's busiest airport for international passengers
-  World-class infrastructure
-  Safe place to live and do business
-  Business friendly government policies
-  Destination for global events
-  200+ Nationalities living in Dubai
-  Home to renowned multinational companies
-  Diversified and skilled manpower
-  Innovation and knowledge hub

# THE FREE ZONE

THAT GOES BEYOND

DUBAI AIRPORT FREEZONE IS A DYNAMIC BUSINESS HUB LOCATED AT THE VERY HEART OF GLOBAL TRADE.

Benefitting from direct access to the world's busiest international airport, DAFZ offers the ideal gateway to the Middle East and also unrivalled connectivity to Europe, the Indian Subcontinent and the Far East.

DAFZ is now home to more than 3,400 registered companies and 20,000 professionals, who benefit from a business-focused regulatory and tax environment that offers total ownership, full repatriation of earnings and a range of world-class facilities.

Join us and make DAFZ the launch-pad for your expansion into the world's most enterprising region.

-  Established in 1996
-  Registered companies **3,400+**
-  Freezone employees **20,000+**
-  In 2024, DAFZ contributed **13.5%** to Dubai's Foreign Trade
-  Designated zone exempted from **corporate tax\***



DAFZ, as a distinguished member of the Dubai Integrated Economic Zones Authority(DIEZ), strategically aligns itself through the DIEZ framework, as outlined below:

### **Purpose**

Enable businesses, enrich lives, and build a vibrant economy.

### **Aspiration**

Open a new world of infinite economic opportunities.

### **Core Values**

#### **Togetherness**

Stronger Together, United in Purpose.

#### **Passion**

Fuelled by Passion, Driven by Ambition.

#### **Affinity**

Creating Connections, Cultivating Relationships.

#### **Customer Success**

Customer Success, Our Success.

#### **Futuristic vision**

Imagining Tomorrow, Innovating Today.

# EXPLORE YOUR COMPETITIVE EDGE



## Strategic Location

Situated in the heart of Dubai, the gateway to growth in the region



## Adjacent to DXB

The most internationally connected airport



## Streamlined Business Operation

- ▶ Comprehensive digital onboarding and setup
- ▶ 100% Foreign Company Ownership
- ▶ 100% Capital and Profits Repatriation
- ▶ No Currency and Employment Restrictions
- ▶ No corporate tax
- ▶ No income tax



## Bonded Logistics

Customs duty and VAT exempted zone with 24/7 customs operation and rapid cargo clearance



## Innovative Solutions

Smart services platform for all business and administrative purposes



## Customer First

Customer-Centric operations and environment



## Multi-Industry Zone

Hosting companies of all sizes



## Top Global Brands

Home to key fortune 500 companies



## Office Solution

Choose from an office size to suit your business ambitions



## Investor-oriented

management, fast and efficient business set-up solutions



## World class

infrastructure and amenities



Abbott



Audi



THALES



RICHEMONT



TOYOTA



AIRBUS



Volkswagen



# START YOUR JOURNEY

IN 3 SIMPLE STEPS

## Step 1: Choose your License

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### Trade License:

This type of licence allows the holder to carry out trading activities, including import, export, re-export, distribution and storage of specific products.

You can also opt for an E-commerce license (holders are entitled to trade of goods and service online)

### Service License:

A service license is geared towards service-oriented businesses and enables an entity to provide services specified in the license.

### Industrial License:

An industrial license allows the holder to carry out light manufacturing industrial activities, packaging and assembling.

### General Trading License:

A general trading license allows the holder to trade in general activities including import, export, re-export, store and distribute.

**Single-Family Office (SFO) License:**

A Single-Family Office (SFO) license allows a private organization to manage the finances, investments, and personal affairs of one wealthy family, offering tailored services like estate planning and tax management.

**Multi-Family Office (MFO) License:**

A Multi-Family Office (MFO) license enables the provision of services to multiple wealthy families, offering similar services but sharing resources and costs, allowing families to benefit from expert advice.

**Dual License with DET:**

This license allows DAFZ companies to apply for DET license without physical office space in the mainland. The business can operate out of DAFZ.

**Talent Pass License:**

This license allows individuals to conduct their freelancing activities within the media, technology, or education industries. It includes benefits such as a visa entitlement and the possibility of leasing a smart office.



## Step 2: Choose your Company Type

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### Branch:

- Representative office
- A foreign company can set up a branch of its existing company in DAFZ
- No share capital required

### PLC

- A public limited company with limited liability
- No limit of shares holders
- This type of entity is suited to a company that wishes to list and/or offer its shares (IPO) on a securities market

### Freezone Company

- A company established in the Freezone
- Formed with 1-50 shareholders (individual or non-individual)
- A minimum share capital of AED 1 (USD 0.27) is required

## Step 3: Choose your Space

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### DAFZ offers:


- Office spaces
- Warehouse / Industrial space
- Cold Storage

# STANDARD LEASE



Whether your business needs a ready to move in space or you wish to create your own company environment, our turnkey solution from fit-out to furnishing is highly recommended where you can choose the location and customize your office looks with variety of floor plans that suits your needs.

 Office area: 25 sq.m.

 Minimum 2 employment visas







# SMART

## OFFICE PACKAGE



DAFZ offers easy business setup solutions for new businesses to start small. These plug and play business setup packages help you to achieve greater functional efficiency at a lower operational cost.

### Smart Office & Smart Office Plus

-  Desk space
-  Business license
-  1 Employment visa\*
-  Wi-Fi

\*Smart Office Plus: Desk space with a semi-private layout



# OFFICE PACKAGES



The office packages include all the necessary facilities and services required for a business.

## Common Features

- 📄 License, registration and insurance
- 🏠 Fully furnished office
- 🌐 IT services and equipment
- 👤 Housekeeping services
- 🅇 Reserved parking space

## Business Boutique Office

- 👤 Office area: 9-23 sq.m.
- 🏠 Closed office space with a desk
- 🏠 Fully furnished
- 📄 Business license
- 🇦🇪 2 Employment visas
- 📶 Wi-Fi

## Premium Office

- 👤 Office area: 25 sq.m.
- 📄 Business license
- 🇦🇪 3 Employment visas
- 🏠 Fully furnished office

## Premium Plus Office

- 👤 Office area: 50 sq.m.
- 🏠 Fully furnished & fitted office
- 📄 Business license
- 🇦🇪 6 Employment visas

\*Additional visa quota can be applied

# DAFZ

## LIGHT INDUSTRIAL UNITS (LIU)



DAFZ provides high quality, thermal insulated, purpose built units, which can be utilized either as a warehouse for storage and distribution or as a space for assembly and light production. Each unit is approximately 350 sq.m., it features ground and mezzanine floor offices.

### Specifications

Area: LIU has an area of approximately 350 sq.m.

Office: Each LIU has ground and mezzanine floor offices of 90 sq.m.  
20 entitlement of employment visas



# DAFZ

## INDUSTRIAL PARK



The new industrial zone from DAFZ is strategically located in close proximity to DAFZ's existing facilities near Dubai International Airport. The bonded warehouses located within DAFZ Industrial Park allow companies to have more control over their inventory throughout the cargo handling process.

- 33 warehouses
- Average warehouse size - Area: 312 sq.m.
- 20 Entitlement of employment visa for space 350 sq.m. and below.
- 30 Entitlement of employment visa for space above 350 sq.m.
- Average office area per warehouse (Block C & D) - 117 sq.m.
- Warehouse height: Minimum - 7.9 m; Maximum - 11.1 m.
- Individual loading and unloading area
- Day light-adaptive design
- 10 Cold-storage enabled warehouses
- Power availability to suit any business size (up to 200 KW)



EXPERIENCE








# ENHANCED BENEFITS

DAFZ offers integrated online e-business system with over 300 online services accessible from anywhere in the world, to perform business related activities.




## One Stop Shop

DAFZ's one stop shop allows companies to access a wide variety of government and business services in a single centralized location. The competitive offerings and extensive support system combined to offer a premium and seamless experience for our clients.









## DAFZ Key Services

-  In-house interior design services with turnkey solutions
-  Facility management from housekeeping to maintenance services
-  Business centre with modern designed conference rooms, function halls and auditorium
-  ICT services
-  Dependent sponsorship visas
-  24/7 Hour security
-  HR business support services

## Dedicated Government Service Centre

-  Dubai Customs
-  General Directorate of Residency and Foreigners Affairs
-  Dubai Chamber
-  Police Station
-  Emirates Post
-  Medical clinic operated by Dubai Health Authority

## Facilities

-  First aid room
-  Allocated ambulance 24/7
-  Top banking facilities
-  Telecom: Du
-  Food court
-  Car rental
-  Travel agent
-  24/7 Gym

## Legal Documents Required For Registration

Documents	Branch	FZCO/PLC Individual	FZCO/PLC Non-Individual	Requirement
1. Certificate of Registration (or) Certificate of Incorporation of the Shareholder/Parent Company	✓		✓	Notarized & Attested
2. Memorandum & Articles of Association of the Shareholder/Parent Company	✓		✓	Notarized & Attested
3. Parent company resolution for: <ul style="list-style-type: none"> <li>The establishment of a branch in Dubai Airport Free Zone and guarantee full financial commitment</li> <li>Appointment of Manager</li> <li>Manager's Power of Attorney</li> </ul>	✓			Notarized & Attested
4. Shareholders resolution for: <ul style="list-style-type: none"> <li>The incorporation of FZCO or PLC (as applicable) in Dubai Airport Free Zone</li> <li>Appointment of Manager and Power of Attorney</li> <li>Appointment of Director and Power of Attorney</li> <li>Appointment of Secretary and Power of Attorney</li> </ul>		✓	✓	Notarized & Attested
5. Appointment of Legal Representative (optional), Power of Attorney and valid Passport Copy* (Optional)	✓	✓	✓	Notarized & Attested
6. Bank Share Capital Letter (upon request)		PLC only	PLC only	
7. Ultimate Beneficiary Passport	✓	✓	✓	Notarized & Attested

### Above legal documents must be submitted only after Initial Approval by DAFZ

- Documents requiring attestation have to be notarized by notary public and attested by the UAE Embassy in the country of origin and the Ministry of Foreign Affairs in the UAE.
- All documents should have a valid signature & stamp of the body concerned. As for the notarization, a public notary or equivalent authority must notarize all documents, which must be submitted either in Arabic or English only. Each legal document has to be sealed, if more than one page.
- Documents must be submitted with the original notarization and attestation.
- Share Capital Letter must be issued from a local bank.
- Specimen Signature for authorized individuals will be obtained in DAFZ
- Must provide the Ultimate Beneficial Owner (UBO) declaration along with supporting documents.

## Documents Required For Initial Approval

Documents	Branch	FZCO/PLC Individual	FZCO/PLC Non-Individual
1. Online Application Form	✓	✓	✓
2. Company Profile / Brochure	✓		✓
3. Business Plan		✓	
4. Audited Financial Report	✓		✓
5. Six Months Personal Bank Statement		✓	
6. Passport Copy of Shareholders		✓	
7. Passport Copy of Manager	✓	✓	✓
8. Passport Copy of Director & Company Secretary (Optional)		✓	✓
9. No Objection Letter for Manager from Sponsor (if UAE resident)	✓	✓	✓
10. Ultimate Beneficiary Owner Passport	✓	✓	✓
11. Ultimate Beneficiary Owner Proof of Address	✓	✓	✓

\* Application is subject to approval by DAFZ

# HOW TO REACH US

To ensure that you are assisted, you can check & reach us through the below dedicated channels:

## **Call Centre**

600-5-DAFZA (32392)

Available from 8 AM to 6 PM

## **WhatsApp Service**

056 992 2290

Available from 8 AM to 6 PM

## **Live-Chat Service** (through the Client Portal)

Available from 8 AM to 6 PM

## **Raise an 'Inquiry'**

under the '**Customer Care**' Tab on the Client Portal

Review the '**FAQ's**' Tab

under the '**Customer Care**' Tab

Review the '**Service Guidelines**' Tab

under the '**Customer Care**' Tab

Review the '**Online Portal Trainings**' Tab under the

'**Trainings**' Tab

## **DAFZ Head Office** (9W - Ground Floor)

Available from 7:30 AM to 3:30 PM

## **Facility Management - 24/7**

800 323 936 / 04 202 7773

## **Security Emergency - 24/7**

04 202 7227 / 7240

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Member of Dubai Integrated Economic Zones Authority